Teacher Summary Rating Form/Professional Development Plan/Record of Teacher Evaluation Activity

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| Click NC Educator Evaluation System Icon |  |
| Click Observations |  |
| Highlight teacher’s name on the left side.  Click New Form at the top |  |
| At the form screen,  Beside Form Type  Click the drop down arrow for selection. |  |
| Select One:   * Summary Rating Form * Professional Development Plan * Record of Teacher Evaluation Activities   Click Next |  |